



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

LeRoy M. Candelaria, District 3

Janice Y. Barela, County Manager

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, June 23, @ 9:00 AM

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Changes to the Agenda**
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
 - A. **MANAGER:** Announcement of Employee of the Quarter: Operations Manager Nick Sedillo.
6. **BOARD AND COMMITTEE APPOINTMENTS**
7. **PUBLIC COMMENT and COMMUNICATIONS**
8. **APPROVAL OF MINUTES**
 - A. **COMMISSION:** Motion to approve the June 9, 2021 Torrance County Commission Minutes.
9. **APPROVAL OF CONSENT AGENDA**
 - A. **FINANCE:** Motion to approve payables.
10. **ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
11. **ADOPTION OF RESOLUTION**
 - A. **CLERK:** Motion to approve splitting of 3 existing Torrance County Precincts and creating 3 new Torrance County Precincts, Resolution No. _____.

B. CLERK: Motion to approve Designating the Location of Polling Places for 2021 local Election and all statewide Elections in 2022-2023 and Appointing Board of Registration Members, Resolution No. _____.

12. APPROVALS

A. PURCHASING: Motion to approve contract between Torrance County and Gilbert A. Ortiz as Teen Court Coordinator/Prevention Specialist.

B. DWI: Motion to approve contract between Torrance County and John Steiner for Evaluation Services.

C. DISPATCH: Motion to approve FY22 annual maintenance contract for 911 phone system with ConvergeOne.

D. HUMAN RESOURCES: Motion to approve the Equal Employment Opportunity Plan (EEO).

E. EMERGENCY MANAGEMENT: Motion to approve Memorandum of Understanding (MOU) between Torrance County and New Mexico Department of Health (DOH) for Cities Readiness Initiative (CRI) award for \$10,000.

F. MANAGER: Motion to approve three-month extension of Torrance County's current contract with Estancia Valley Solid Waste Authority (EVSWA).

13. DISCUSSION

A. MANAGER: Discuss the process and options for getting Torrance County buildings on a self-sustained electric solar system.

B. MANAGER'S REPORT

C. COMMISSIONER'S REPORTS

1) Commissioner McCall, District 1

2) Commissioner Schwebach, District 2

3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting: July 14, 2021 @ 9:00AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN